



HEURICH HOUSE MUSEUM

THE BREWMASTER'S CASTLE

Collections Intern

About the Heurich House Museum:

The Heurich House Museum preserves the legacy of Christian Heurich and enriches the cultural life of Washington, DC. The private non-profit Heurich House Museum preserves the historic Heurich House mansion as a museum and community center. The mansion, which was built from 1892-94, was the home of German immigrant, local brewer, and philanthropist Christian Heurich (1842-1945). Recognized as Washington, DC's most successful brewer, he ran the Chr. Heurich Brewing Co. until his death at 102. The mansion is notable for its technological innovations, original interiors, and rich archival collection of one of the most important local families. The museum is open for regular public events and public tours. Private tours and event rentals are also available.

The museum educates the public about the life and times of Christian Heurich and promotes a deeper understanding of late-Victorian architecture, technological innovation in the built environment, the brewing industry of Washington, DC, and the German immigrant experience in America.

Job Description:

The Collections Manager oversees the stewardship of the Heurich House Museum's collections, archives, and research materials. The Collections intern will work with staff, docents, and volunteers in a variety of capacities and on a range of tasks, which may include the following activities:

- Photographing, inventorying, and cataloging collections;
- Monitoring and recording of environmental conditions (temperature, relative humidity, lighting, etc.);
- Processing donations and incoming loans;
- Aiding in the installation and de-installation of exhibited collections;
- Helping with basic collection maintenance, including cleaning.

Required Experience/Skills:

- Degree or expected graduate degree in American history and culture, humanities, museum studies, museum education, or a related field;
- Demonstrated interest in museum collections, archives, preservation, history, and/or humanities;
- Strong writing, research, organizational, interpersonal, and computer skills;
- Knowledge of desktop publishing software a plus;
- Willingness to adhere to professional museum standards and practices, particularly regarding historical artifacts.

To Apply:

Please submit a resume and 1-2 page writing sample to info@heurichhouse.org with the subject, *Collections Intern Application*. No phone calls. For class credit only.

The Heurich House Museum values diversity of culture and thought and seeks talented, qualified employees in all its operations regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.